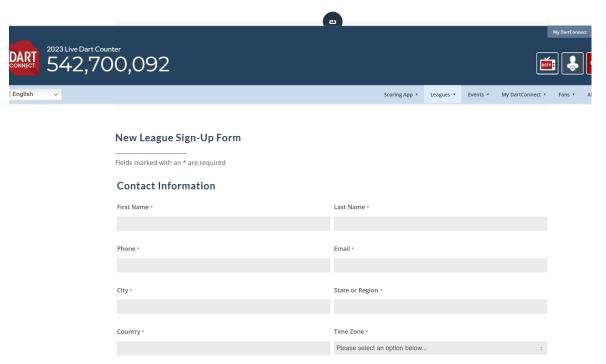
## DART CONNECT INSTRUCTIONS

- You must first submit to Dart Connect a request for a Division.
  - You can submit multiple requests.
  - Once approved they can sit while you gather your information for your leagues.
- Submit requests from the following website
  - League Sign-Up DartConnect
  - It will bring you to the League sign up area



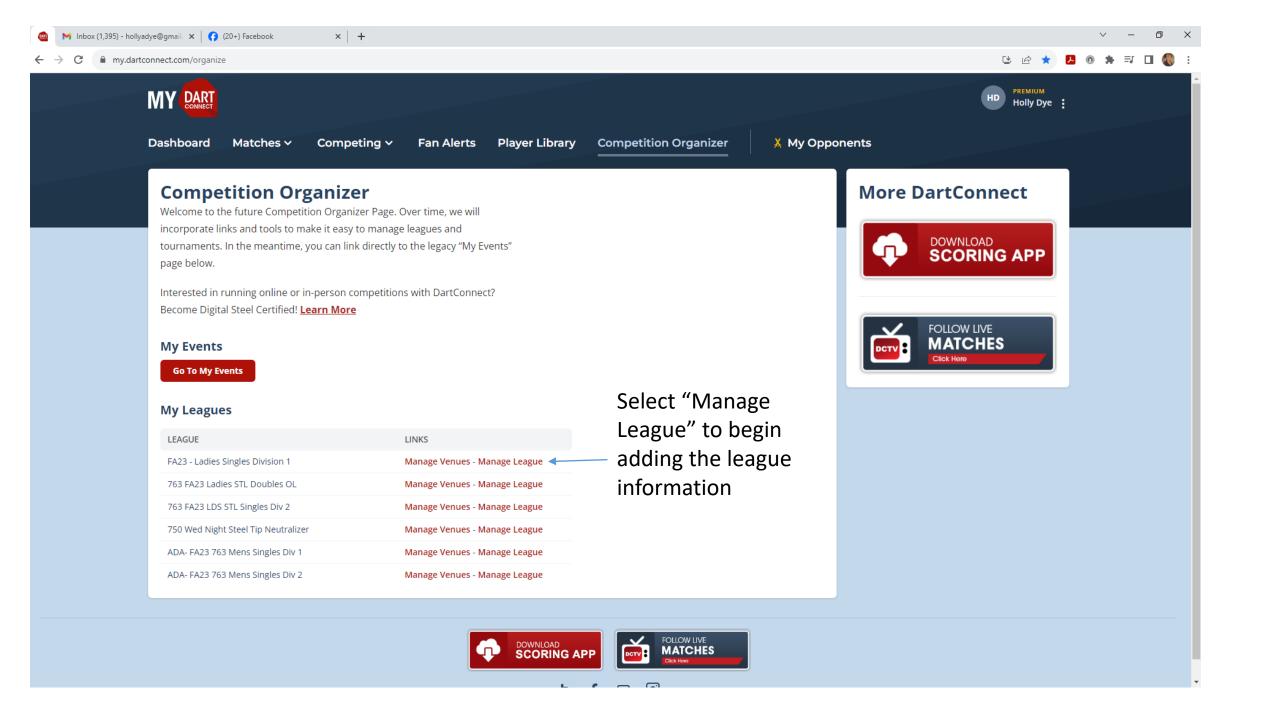
## New League Sign-Up Form

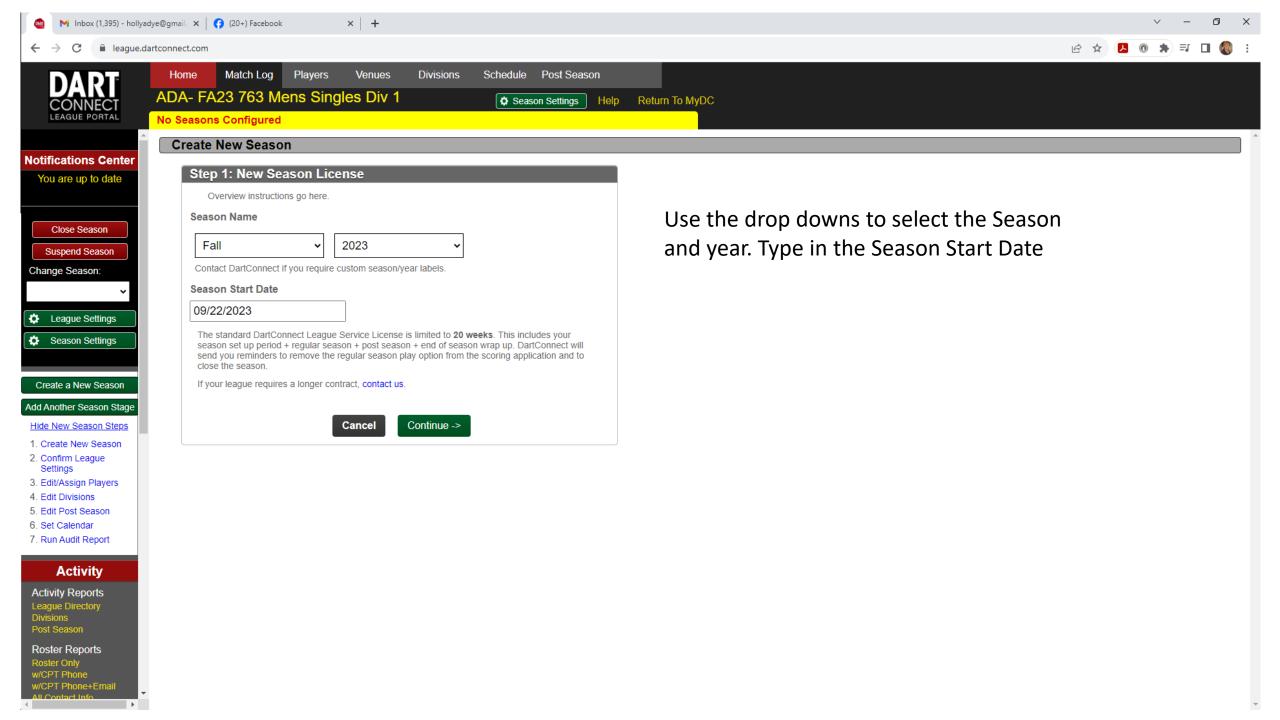
Fields marked with an \* are required

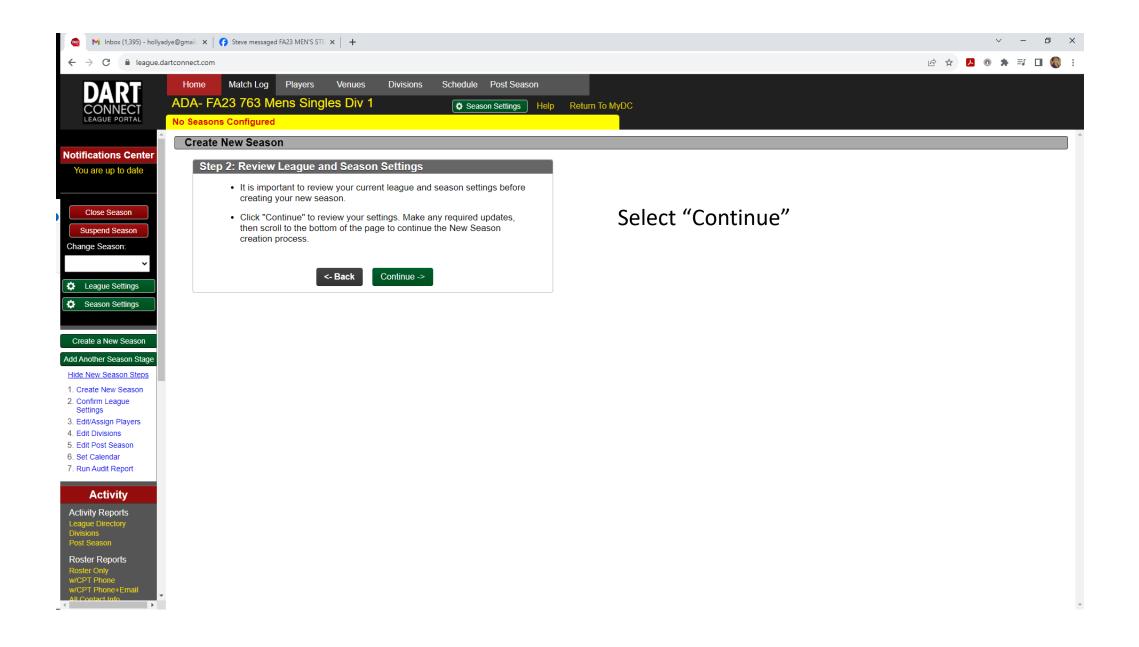
## **Contact Information**

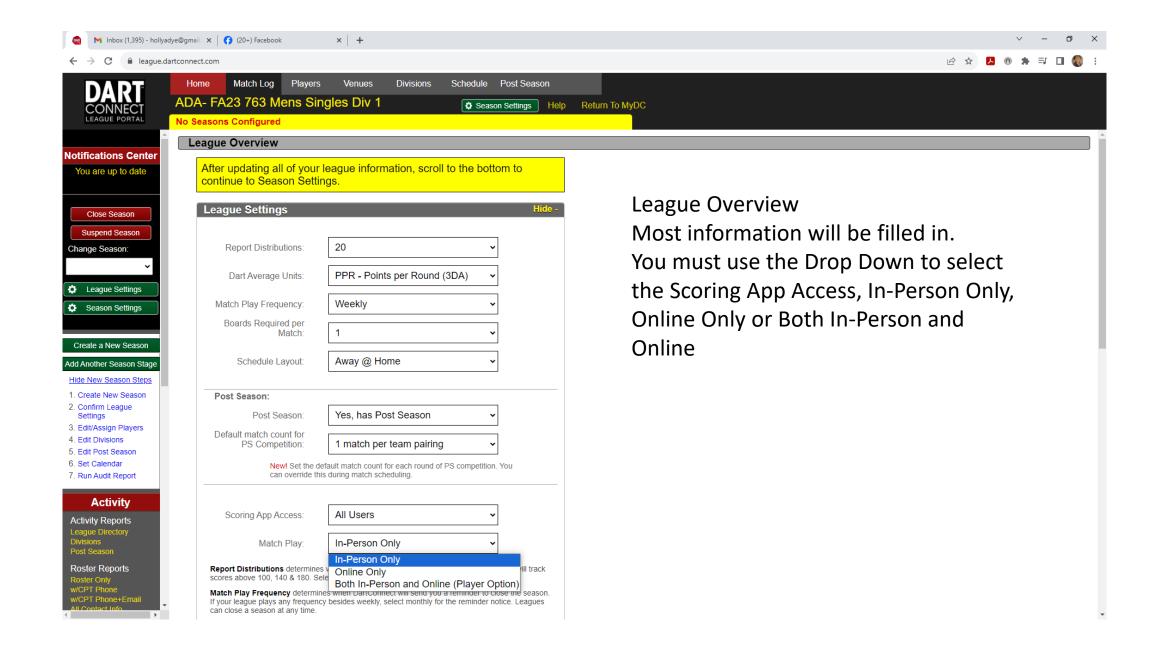
First Name *	Last Name *
Phone *	Email *
City *	State or Region *
Country *	Time Zone *
	Please select an option below

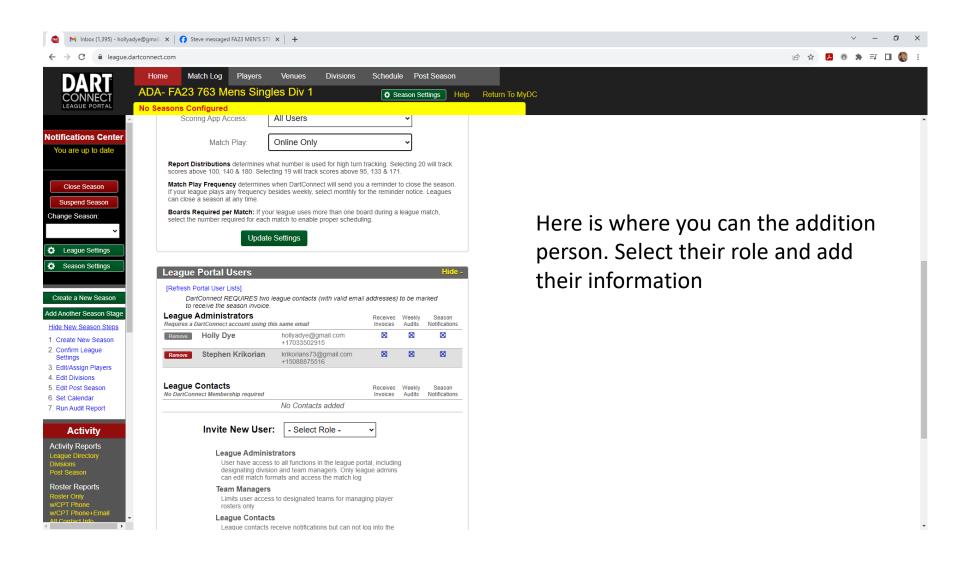
- Insert all the information into the form.
  - You can add an additional admin person; who can then access the Dart Connect site to track your league
  - Be sure to select the appropriate season (Fall, Spring, etc)
  - In the area: Upload a copy of your league match scoresheet; I've been attaching the excel scoresheets that I have
- Once you've submitted your request for a division it takes normally 3-5 business days for them to respond
  back to you to indicate that your league is approved. The email notification will go to whatever email you
  put in the request.
- When you've received your confirmation and approval email. Follow the link to go to your Dart Connect dashboard or select the following: https://my.dartconnect.com/organize

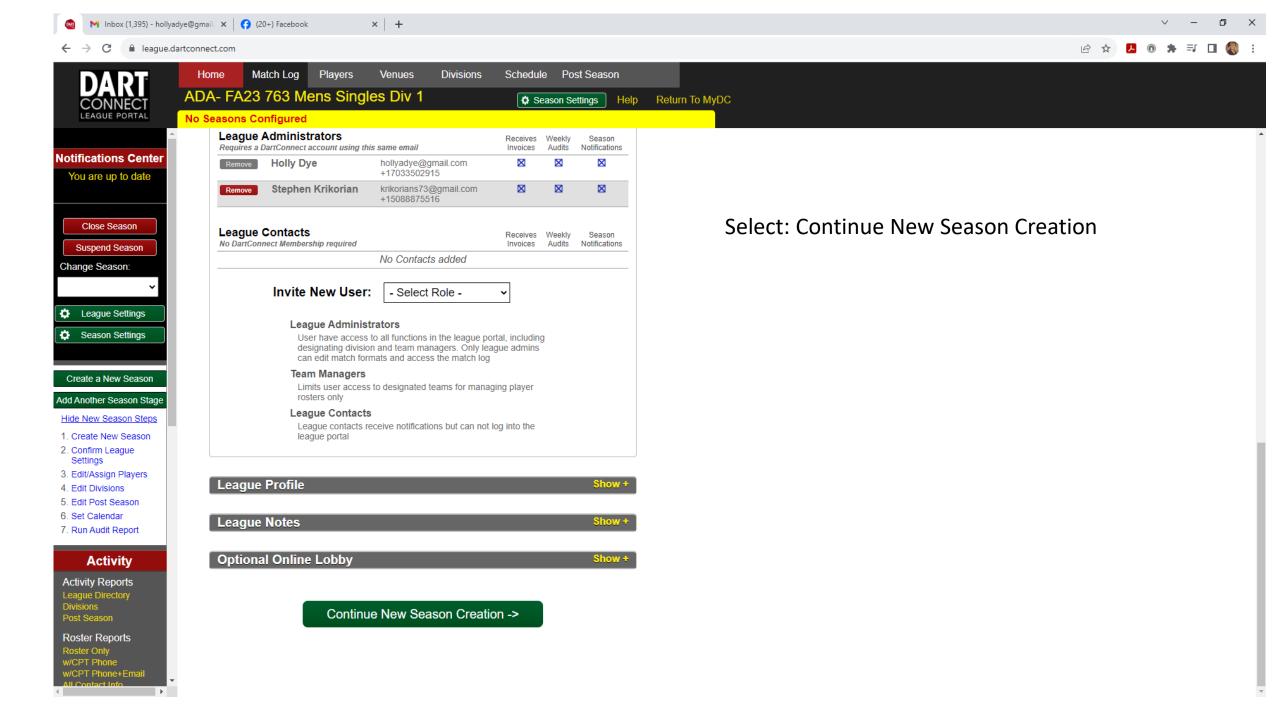


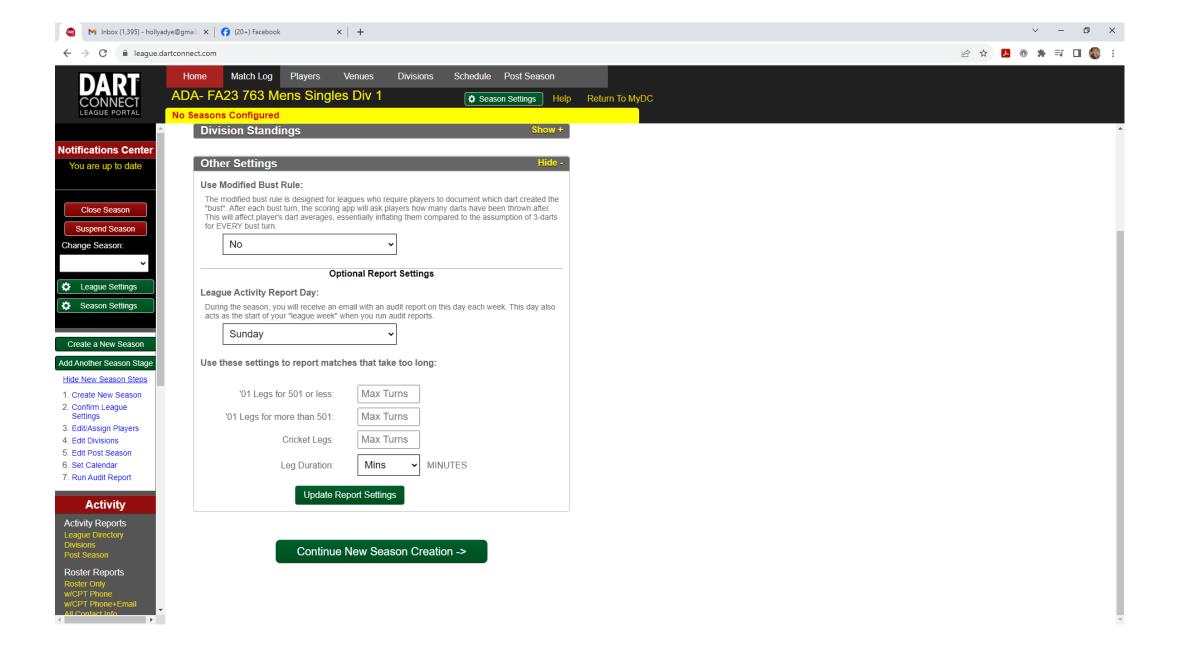


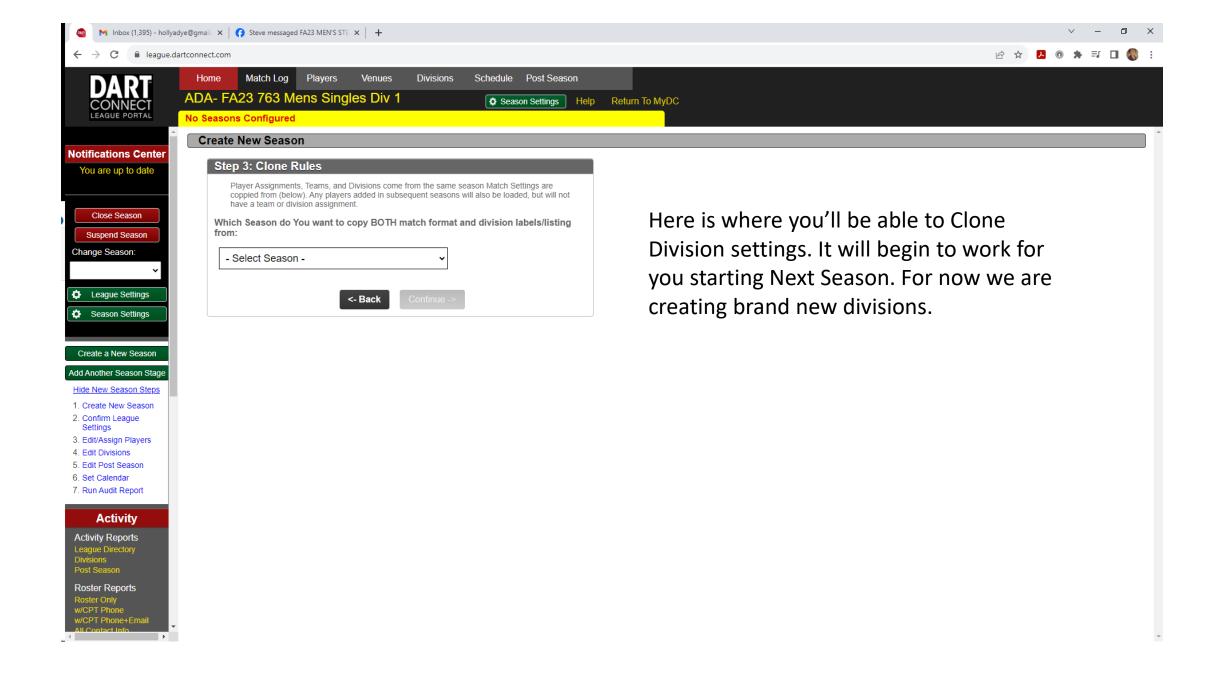


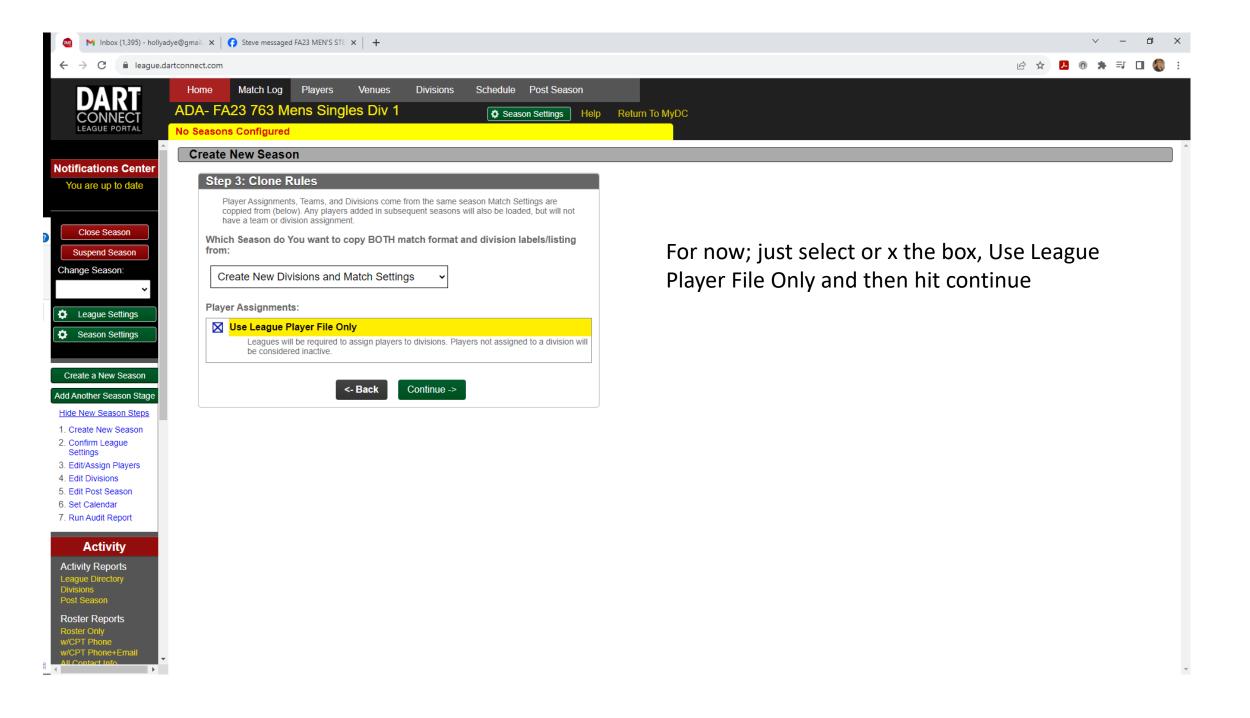


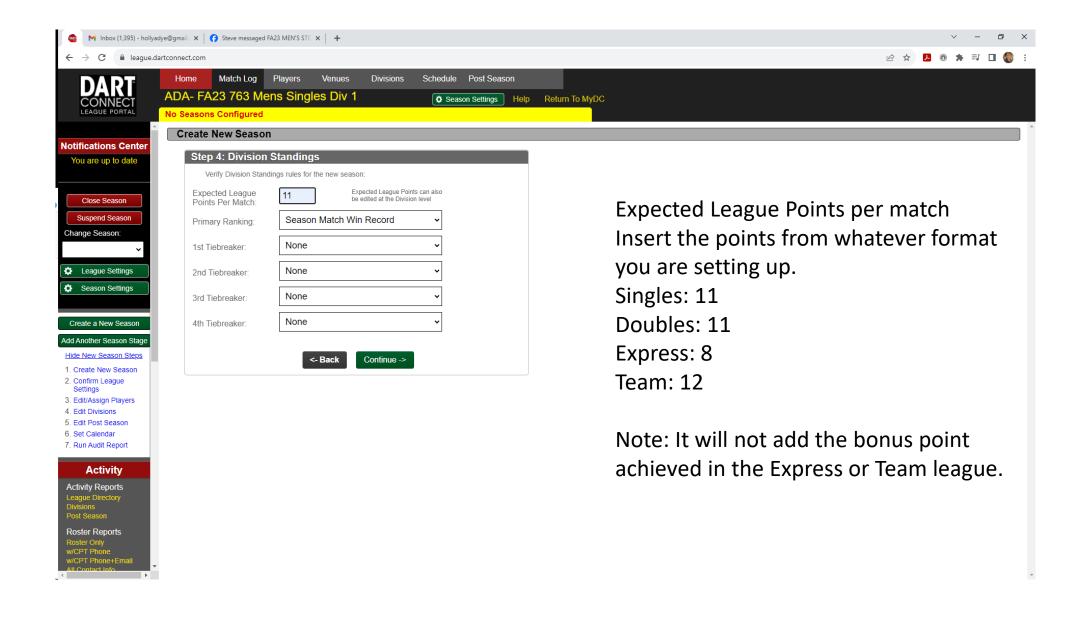


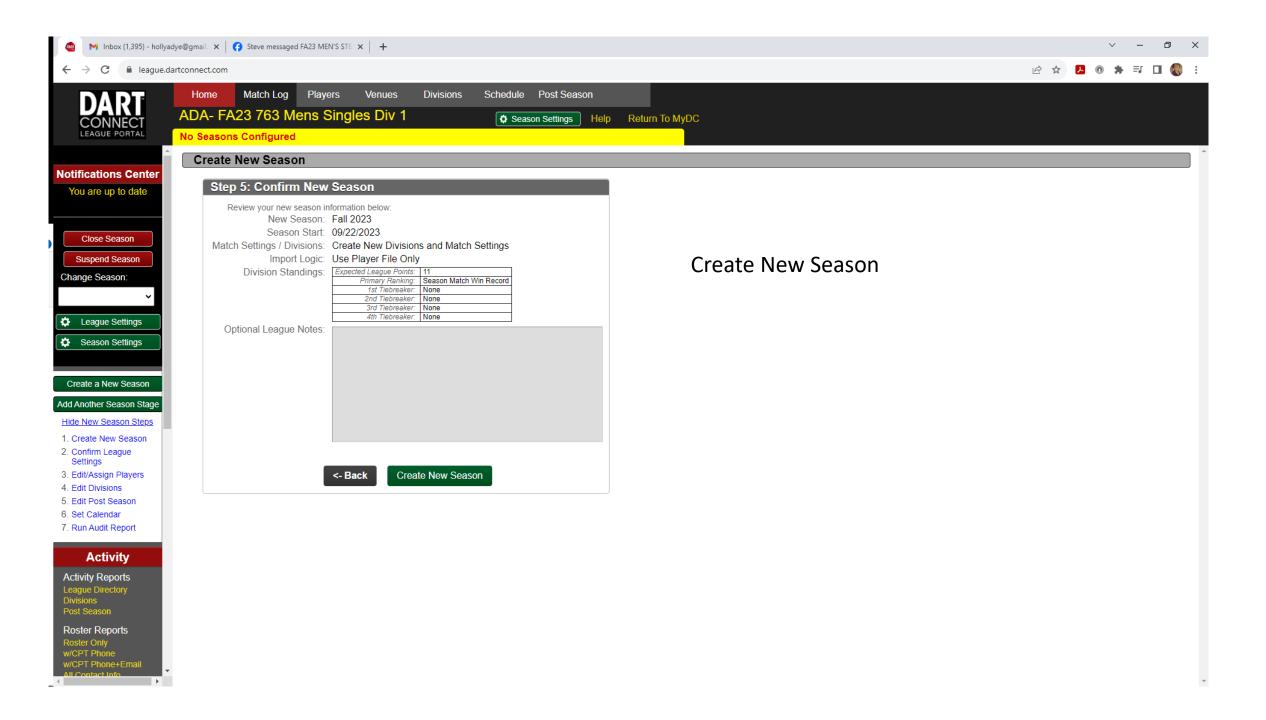


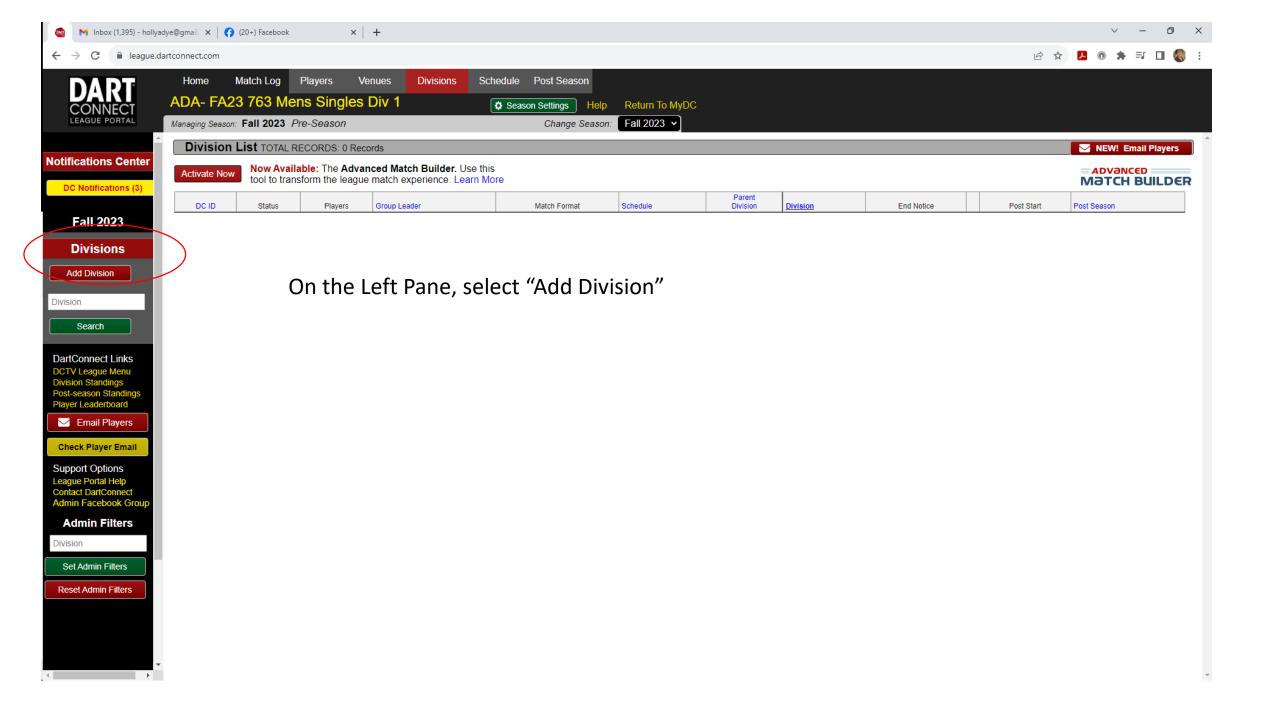


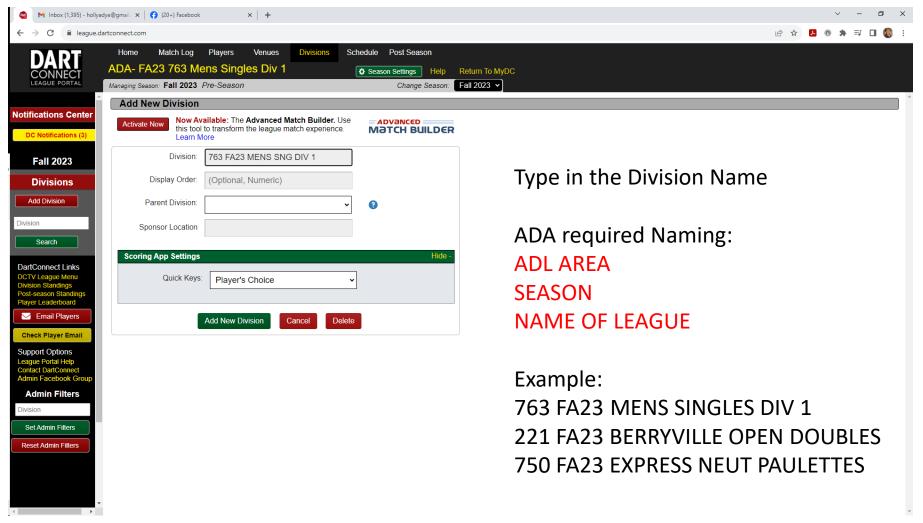




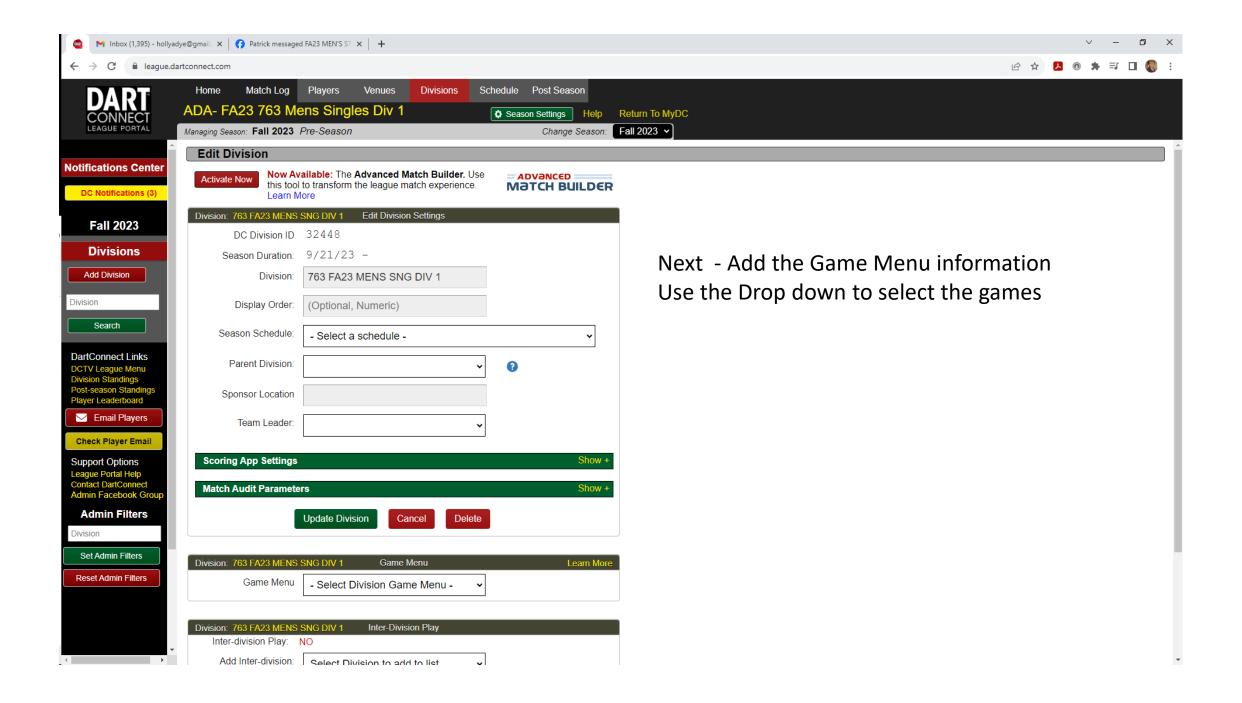


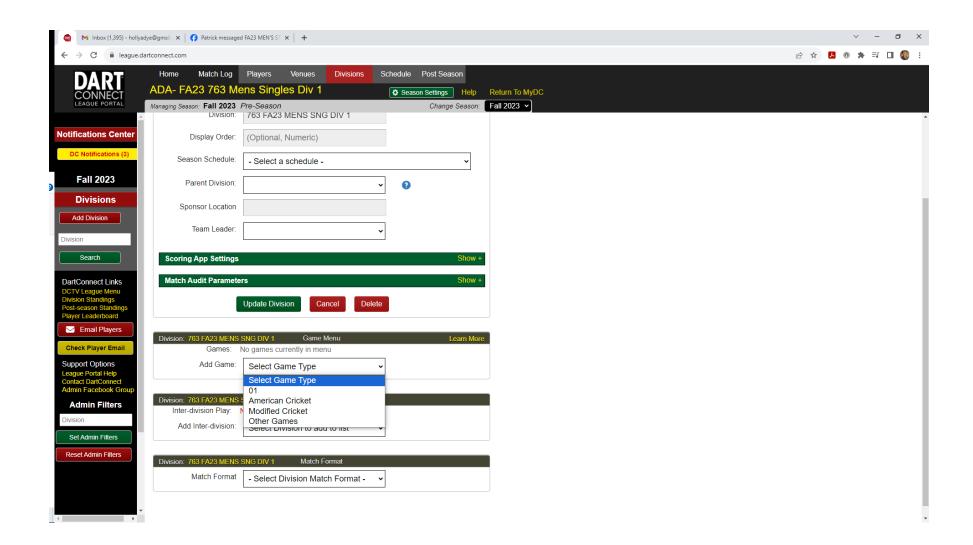


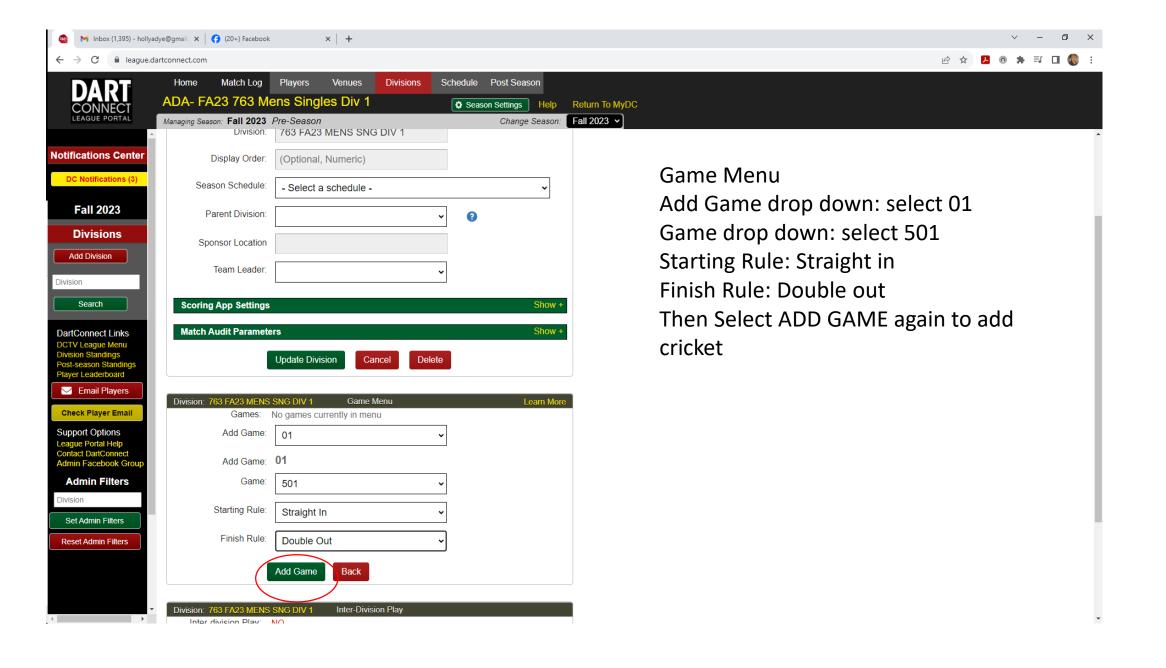


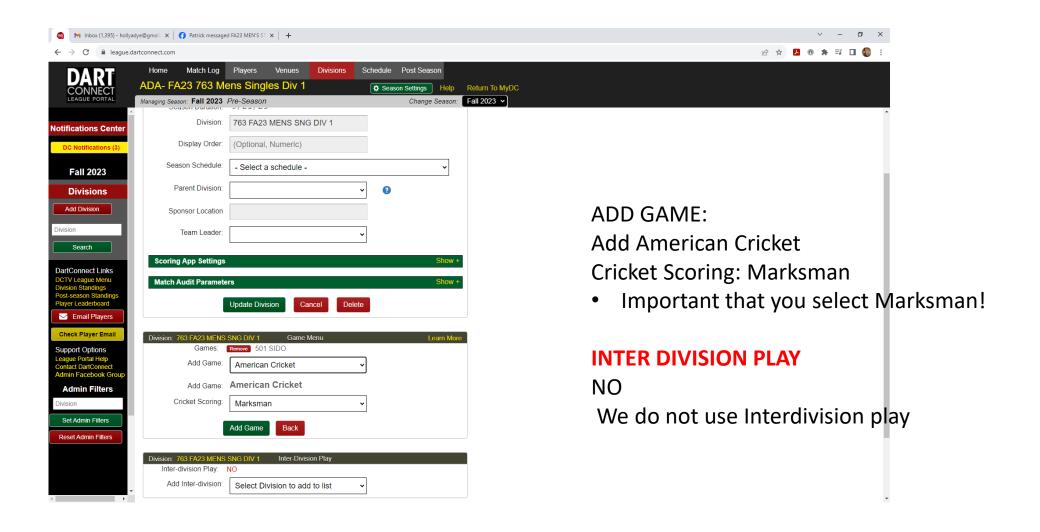


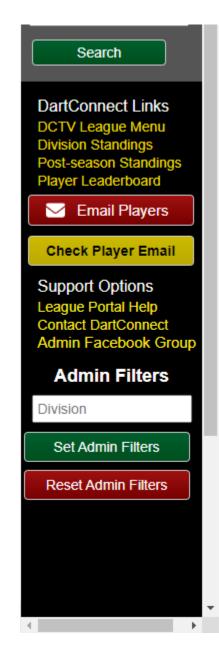
Once you've added the name of the Division, select "Add New Division

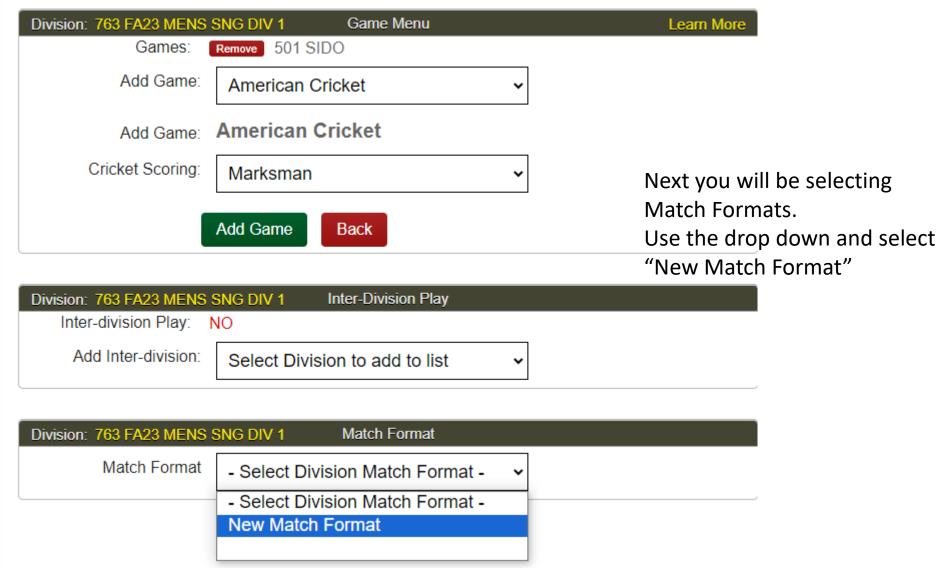


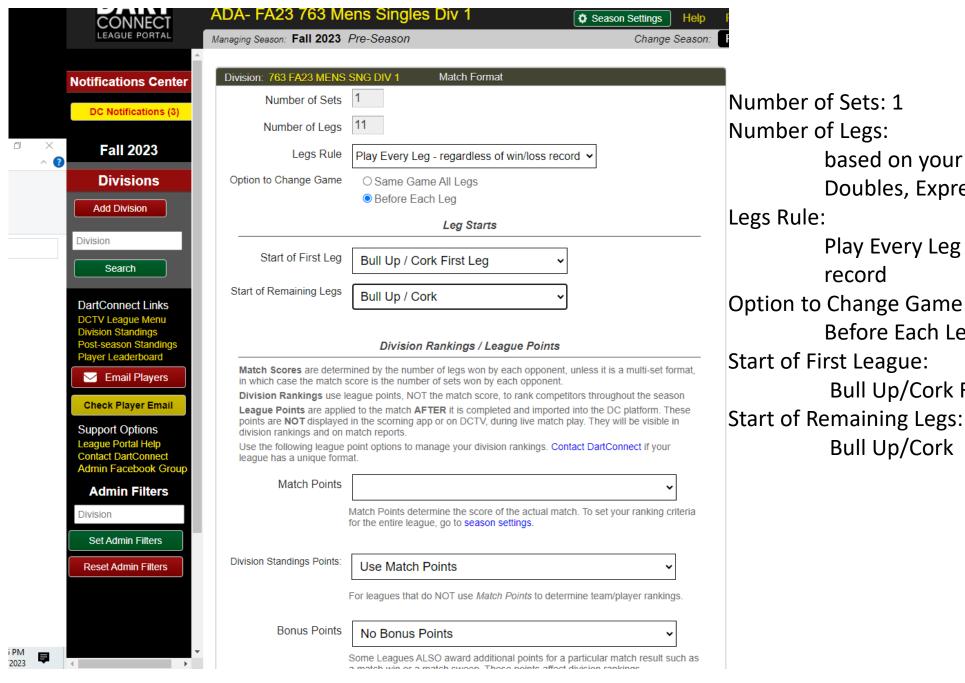






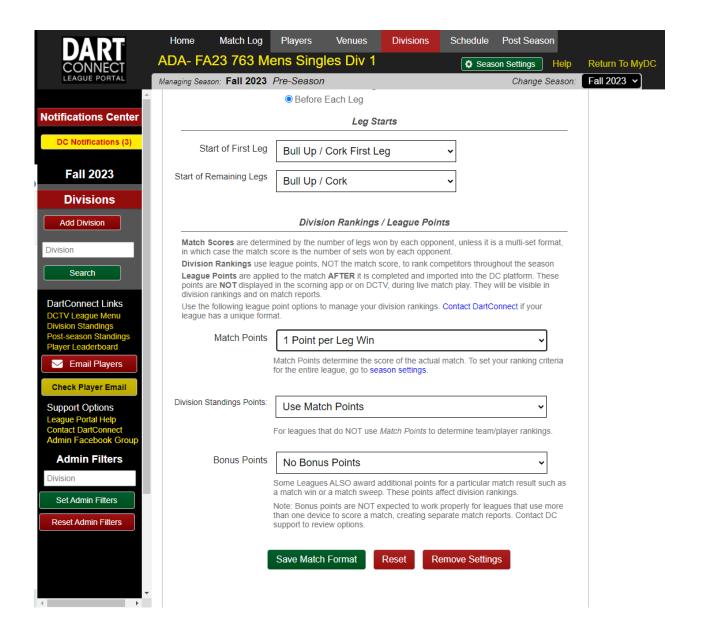






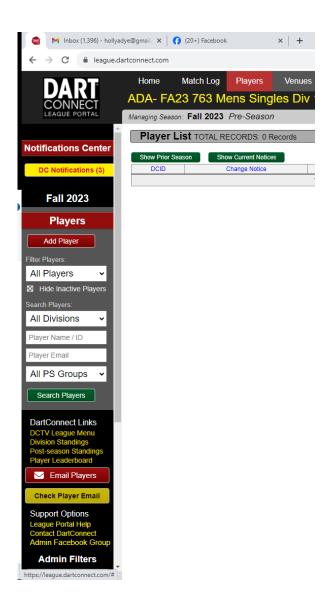
Number of Sets: 1 Number of Legs: based on your type of league: Singles, Doubles, Express or Team Legs Rule: Play Every Leg – regardless of win/loss record Option to Change Game Before Each Leg Start of First League: Bull Up/Cork First Leg

Bull Up/Cork



## Match Points:

1 Point per Leg Win
Division Standing Points
Use Match Points
Bonus Points
No Bonus Points



Next it is time to add Players.

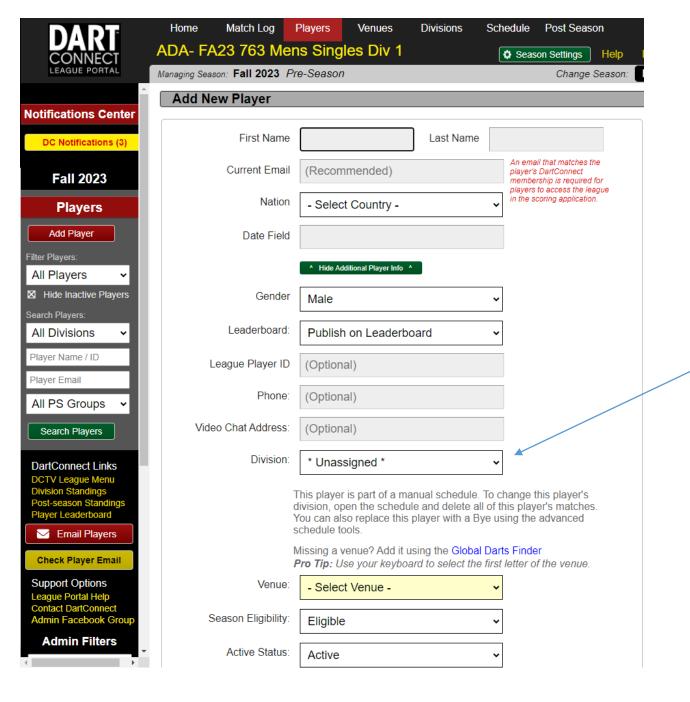
Select RED TAB at top: Players

On left Pain; select: Add Players

Add the First, Last and email of players then select the division you just created

Once you've added the first player in for the division, at the bottom of that player screen; you should be able to select Add Player.

This will give a clean screen, and the division should already be selected



Use the drop down to select the division you just created

